

# St Mary's Catholic Primary School

'Love God, Love Others, Love Ourselves'

## Charging and Remissions Policy



<b>Date of Ratification:</b>  Summer 2018		<b>Signed:</b>   <b>Ms Philomena Egan (HEAD TEACHER)</b>   <b>Mrs Sherron Alexander-Bedingfield (CHAIR OF GOVERNORS)</b>
<b>Review date:</b>  Summer 2020		<b>Signed:</b>   <b>Ms Philomena Egan (HEAD TEACHER)</b>   <b>Mrs Sherron Alexander-Bedingfield (CHAIR OF GOVERNORS)</b>

### Safeguarding Statement

At St Mary's Catholic Primary School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at St Mary's Catholic Primary School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying.

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experience can make towards enhancing the curriculum and developing pupils' personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

### Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

#### School journeys in school hours

The board and lodging element of the following residential activities deemed to take place within school hours:

- Year 6 residential visits
- Year 5 Suntrap camping
- Hire of coaches for school trips

#### Activities outside school hours

The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours:

- Sporting tuition provided by the LEA's Recreation Services or similar Agency
- Tennis Club; Netball Club; Football Club; Karate Club; Dance Club; Gymnastics Club; Language Classes - French; and other clubs from time to time (provided by outside agencies).

### General

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

Where the parents of a pupil are in receipt of income support or family credit, the Governing Body will remit in full the cost of board and lodging for any residential activity that it organises for the pupil if the activity is deemed to take place within the school hours or where it forms part of the syllabus for the National Curriculum.

In other circumstances, there may be cases of family hardship that make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity, the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Please speak or write to the Headteacher, in confidence.